

TOWN OF LISBON
TOWN BOARD MEETING
June 17, 2020
LISBON TOWN HALL

Present:

Supervisor William Nelson

Deputy Supervisor Nathanael Putney

Town Clerk Alberta Hyde

Councilmember Ronald Bush

Highway Superintendent Michael Baldock

Councilmember Alan Dailey

Bookkeeper Kari Blair

Absent: Councilmember Robert McNeil, Attorney Charlie Nash Esq

Also Present: Todd Miller Campground Director, James Darcy Lisbon Fire District, Jacob Arquette

A. Pledge of Allegiance

B. Meeting called to Order:

Supervisor Nelson called the meeting to order at 6:01 PM

C. Approval of Minutes:

Motion by Councilmember Bush seconded by Councilmember Dailey to accept the minutes of May 13,2020. Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Bush yes, Councilmember Dailey yes, Motion carried

Motion by Councilmember Bush, seconded by Councilmember Dailey to accept the minutes of May 27,2020. Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Bush yes, Councilmember Dailey yes, Motion carried.

D. Correspondence:

Town Clerk Hyde received two letters regarding the water/sewer rates from residents. Everyone agreed to forgo the reading of the letters, due to having copies provided. Concerns will be addressed under action items to be taken by the Town Board.

E. Public Comment:

Town Supervisor Nelson recognized guest James Darcy representing the Lisbon Fire District. Mr. Darcy informed the Town Board that the parking lot at the Lisbon Fire Station needs repair/paving. Discussion followed: Highway Superintendent Baldock stated that he had talked to both the Fire District and to Attorney Nash regarding this. The Town Highway has the equipment and time needed to complete the

job. Attorney Nash's concern is that the Town could be taking a job away from a local contractor. Councilmember Bush questioned if there were any contractors in the Town of Lisbon and if the Fire District had money in the budget for this project, or would the district be looking at raising the amount through taxes. No one knew of any contractors in Lisbon and Mr. Darcy explained that the District has had expenses with a purchase of a new truck, scott air pack's and a pumper in need of repair. Supervisor Nelson commented on the procedure regarding the budget between the Town and the Fire District, discussion followed. Town Supervisor will contact the State Comptroller regarding the procedure and report back to the board. It was suggested by Councilmember Bush that the Town and Fire District have a resolution for Shared Services, Mr. Darcy agreed. Councilmember Dailey stated that the Town should wait for Attorney Nash before making any decisions.

Jacob Arquette stated he was at the meeting to address an issue at the Campground and would wait till the campground director gave his report.

F. Report from County Legislature Representative:

Legislator Forsythe could not be present but sent an e-mail reporting-

- Sales tax negotiations are ongoing.
- DMV will be opening by appointment only
- Sales Tax is down by 36% for May
- St. Lawrence County is looking at Volunteer Furloughs for County Employee's

G. Approval of Vouchers Abstract and Audited Claims:

The following Abstract of vouchers were submitted for approval-

General Fund-\$ 10,565.35	Highway Fund-\$ 14,718.95
Water Fund-\$2,151.42	Sewer Fund-\$4,077.30

Motion made by Supervisor Nelson to approve payment of the General bills, seconded by Councilmember Bush Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Bush yes, Councilmember Dailey yes, Motion carried.

Motion made by Supervisor Nelson to approve payment of Water bills, seconded by Deputy Supervisor Putney Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Bush yes, Councilmember Dailey yes, Motion carried.

Motion made by Supervisor Nelson to approve payment of Sewer bills, seconded by Deputy Supervisor Putney Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Bush yes, Councilmember Dailey yes, Motion carried.

Motion made by Supervisor Nelson to approve payment of Highway bills, seconded by Deputy Supervisor Putney Roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Bush yes, Councilmember Dailey yes Motion carried.

H. Budget review:

The Town Board reviewed and authorized the following transfers and budget amendments.

TRANSFERS FOR BOARD REVIEW AND ACTION

TO ACCOUNT	GENERAL FUND	AMOUNT	FROM ACCOUNT	ITEM	AMOUNT
16802.01	Data Processing EQ	\$17,408.75	73102.01	Youth Prog EQ	\$10,000.00
			16604.01	Central Store CE	\$1,500.00
			83104.08	Administration CE	\$1,836.25
			81104.09	Administration CE	\$1,836.25
			14111.01	Deputy Clerk PS	\$2,236.25
TOTAL TRANSFERRED		\$17,408.75			\$17,408.75

TO ACCOUNT	HIGHWAY FUND	AMOUNT	FROM ACCOUNT	ITEM	AMOUNT
51304.03	Machinery CE	\$10,000.00	51124.03	Perm Improvements CE	\$10,000.00
TOTAL TRANSFERRED		10,000.00			10,000.00

TO ACCOUNT	WATER FUND	AMOUNT	FROM ACCOUNT	ITEM	AMOUNT
83104.08	Administration CE	\$7,366.81	83304.08	Purification CE	\$1,600.00
			83301.08	Purification PS	\$5,766.81
TOTAL TRANSFERRED		7,366.81			7,366.81

TO ACCOUNT	SEWER FUND	AMOUNT	FROM ACCOUNT	ITEM	AMOUNT
81101.09	Administration PS	\$4,000.00	81304.09	Treatment/Disposal CE	\$5,836.25
81104.09	Administration CE	\$1,836.25			
TOTAL TRANSFERRED		\$5,836.25			\$5,836.25

Total All
Accounts
Transferred:
SIGNATURE -
Supervisor

6/17/2020

I. Reports of Departments:

Town Supervisor Nelson reported that he has not heard from Spectrum regarding the beach/campground internet service or PCMVH on the audits for fiscal year 2019. The Town Board will be receiving monthly updates on the water/sewer operations.

Code Enforcement Officer McDonnell e-mailed that properties 201 and 317 Keystone Rd have both been posted as Occupancy Prohibited, till owners can be determined or are sold at SLC tax sale. Additional zombie properties are being discovered almost daily, currently 255 Kelly Rd is being investigated. Reports have come in with a couple of properties having tall grass and unpermitted projects which I am currently taking care of. One new residence is under construction on the Taggart Road, while building permits are just about back to normal numbers from previous years.

Highway Superintendent Baldock expressed his appreciation of the Town of Lisbon's Highway Crew. The Crew has showed outstanding teamwork and effort. We had an emergency come up regarding a massive tree that had to be taken down at 555 Kelly Road, a main bearing failure on the RBC at the Sewer Plant, which with minimal experience the crew was still able to repair with a part found at the plant, culver/driveway pipes, cutting shoulders, mechanical issue and paving. As you know we received all three programs for CHIPS this year and with the cost of materials/ diesel low I would request modifying the 284 Highway Agreement to add paving of the Ross Road to the 2020 plan. Deputy Supervisor Putney questioned if the CHIPS money had to be used for paving roads? Highway Superintendent Baldock stated no, but it would be foolish not to reconstruct, pave and improve the Town roads. The Town has received numerous concerns regarding the unsafe traffic conditions at the intersection of the Pray Road and Five Mile line Road. Highway Superintendent Baldock requested that the Town ask the SLC Highway Department to assist the Town in conducting a safety study of traffic conditions, this could take up to a year to complete. Councilmember Bush questioned if the Town could put up signs to reduce the speed. Highway Superintendent Baldock stated no that they even had to take down the children at play signs in the Town. Supervisor Nelson stated it is hard to reduce speed on a road, maybe we could investigate a four way stop.

Town Clerk Hyde has been working on an audit of the water/sewer district, issues are being corrected as they are found. Two of the residence contacted the Town Clerks Office regarding a reduction in rates they pay. The first property at 721 Hall Road has been recently purchased and is no longer used as a full-service Bus Company with wash bays and many employees. The second is 7045 Co Rt 10 that has not been lived in for years and deemed non-habitable by the Code Enforcement Officer, the owner has requested to discontinue sewer service at this property. The Town Clerks office is in the process of establishing services from All paid to accept credit/debit card payments for fees. The Potsdam Humane Society contacted the Town Clerks Office regarding the 2020 contract between the Town of Lisbon and themselves. Deputy Supervisor Putney stated he would contact the Potsdam Humane Society with concerns from the Town and report back. The WQ Operator from DANC, Scott McConnell has requested the Town purchase a rototiller for use at the Sewer Plant. Deputy Supervisor Putney asked if Highway Superintendent Baldock could get quotes on purchasing this before any decisions were made.

Campground Director Miller

There was an issue on the 12th of June at the Campground involving Ken Denny. Campground Director Miller got reports from concerned camper's that Mr. Denny was driving reckless and speeding on the Boat Launch Road. A witness reported that a woman walking with a child and dog came close to being hit by the vehicle driven by Mr. Denny. When Campground Director Miller questioned Mr. Denny about the incident, Mr. Denny stated he never seen the pedestrians. Campground Director Miller expressed his concern for the safety of the people at the Campground/ Beach area and explained the speed limits must be obeyed. Mr. Denny was very polite during the conversation. Campground Director Miller made the decision to ban Mr. Denny from the Campground/Beach/ Boat Launch for the 2020 season, a registered letter will be mailed regarding this. Mr. Arquette commented that he was there the whole time and did not see the pedestrians either. Mr. Arquette asked if Mr. Denny were not driving if he could still go on the property in question. Discussion followed: Councilmember Bush stated Mr. Denny had contacted him regarding this issue and was also very polite when telling his side of what took place.

Councilmember Bush stated I am not questioning Mr. Millers report, but the Town should consider investing in camera's especially around the office and entrance area. Supervisor Nelson stated that they had hired Mr. Miller to enforce the rules, Councilmember Dailey agreed, Deputy Supervisor Putney stated I agree and next year Mr. Denny can start with a clean slate. Allison Spears has done a good job with the opening plan for the Beach, the hours will be 10am to 8 pm. The Beach employees will be cleaning and sanitizing as required by the Department of Health. In the past the Town has paid for the recertification of the Lifeguards, the board was all in agreement to continue the same process this year. The new hot water heater has been installed and the Cub Scouts are working at the Campground at no charge to the Town.

J. Reports of Boards and Committees:

Planning Board- Councilmember Bush reported the Planning Board did not see a garage/yard sale as a problem that needs to be addressed for the Lisbon community. If there is an issue it should go to the Town Board.

Recreation Committee- The refunds have not been processed due to the Basketball records being destroyed. Councilmember Bush stated that the refunds need to go out to everyone that can be accounted for. Deputy Supervisor Putney asked what the status was of the Recreation Director receiving unemployment? Discussion followed: Supervisor Nelson stated she had applied, and Attorney Nash did not think we could deny it. Councilmember Bush stated there is a Federal program to pay for this, Councilmember Dailey added this is not her full-time job and she should not get anything.

K. Action Items:

Resolution to adopt opposing the NYS Bail Reform Law Bill # 2020-70 moved by Deputy Supervisor Putney seconded by Councilmember Bush roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes

Resolutions to reaffirm Support of the united States Constitution and the Second amendment Rights of its citizens bill # 2020-71 moved by Councilmember Bush seconded by Deputy Supervisor Putney roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes

Resolution to support repeal of the Green Light Law bill # 2020-73 moved by Deputy Supervisor Putney seconded by Councilmember Bush roll call Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes

Resolution to extend DANC professional services agreement bill # 2020-73 moved by Deputy Supervisor Putney seconded by councilmember Dailey roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Council member Bush yes

Resolution to hire seasonal employees at the campground # 2020-74 moved by Councilmember Dailey seconded by Councilmember Bush roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes

Resolution in support of a 2020 Local Government Efficiency Grant Application for a North Country Regional Shared Geographic information system project bill # 2020-75 moved by Supervisor Nelson seconded by Councilmember Dailey roll call Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes

Resolution authorizing the use of All paid for credit/debit card payments bill # 2020-76 moved by Councilmember Bush seconded by Councilmember Dailey roll call Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes

Resolution authorizing the Supervisor to approve and process payment for reimbursement from NYS CHIPS program for paving materials bill # 2020-77 moved by Councilmember Bush seconded by Deputy Supervisor Putney roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes

Resolution authorizing a traffic study be conducted in the area around and at the intersection of the Five Mile Line RD and the Pray Rd bill # 2020-78 moved by Deputy Supervisor Putney seconded by Councilmember Bush roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes

Resolution authorizing the Highway Superintendent to modify the Highway Agreement adding paving of the Ross Rd to the 2020 plan Dept. of Origin 2020-79 moved by Deputy Supervisor Putney seconded by Councilmember Bush roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes

Resolution authorizing shared service agreement bill # 2020-80 moved by Deputy Supervisor Putney seconded by Councilmember Dailey roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, councilman Dailey yes, Councilmember Bush yes

Resolution authorizing shared service with Lisbon Central School bill # 2020-81 moved by Deputy Supervisor Putney seconded by Councilman Bush roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes

Resolution authorizing a reduction in the quarterly water and sewer rates for property owned by Anthony Fodi at 721 hall Rd bill # 2020-82 moved by Councilmember Bush seconded Deputy Supervisor Putney roll call: Supervisor Nelson yes Deputy Supervisor Putney yes Councilmember Dailey yes Councilmember Bush yes

Resolution authorizing the discontinuation of sewer service for property owned by Cindy Carr at 7045 Co. RT 10 moved by Councilmember Bush seconded by Deputy Supervisor Putney roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes

Resolution for budget amendments and to authorize the transfer of funds bill# 2020-84 moved by Supervisor Nelson seconded by Deputy Supervisor Putney roll call: Supervisor Nelson yes, Deputy Supervisor Putney yes, Councilmember Dailey yes, Councilmember Bush yes

L. New Business:

Councilmember Bush questioned if the Town of Lisbon was a Dry Town and if so where the law is. The Town has a lot of nice area's like the St. Lawrence River if someone/ someday wanted to open a restaurant it would be nice to serve alcohol. Discussion followed with Supervisor Nelson stating it could be research to see what could be found on this law.

M. Old/Unfinished Business:

Deputy Supervisor Putney asked about the status of the Retirement System. There needed to be adjustments to service credit for certain employees. Town Clerk Hyde reported that the information requested was submitted to the Retirement System before the shut down and the Town has heard back on one employee's information being corrected. The Town Board will be updated on the progress.

N. Meeting Adjourned at 8:30 pm moved by Councilman Dailey Seconded by Deputy Supervisor Putney all in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Alberta Hyde".

Alberta Hyde, Town Clerk