

Town Board Meeting
6963 Cr 10 Lisbon, NY 13658
Wednesday October 8,2025 5:00PM

A.Call to order/Pledge of Allegiance at 5:00pm by Supervisor Bush

B. Roll Call: Supervisor Bush Deputy Supervisor Bartlett
Councilmember Forsythe Councilmember Dumas-absent
Councilmember McNeil

Also present: Town Clerk Alberta Hyde, CEO Marc McDonell, Campground
Director Todd Miller, Attorney Charlie Nash, Librarian Michelle McLagan

C. Public Hearing opened at 5:00PM: Regarding the proposed Local Law#2 for 2025 which would allow the Town of Lisbon to give the Volunteer firefighters and ambulance workers a partial tax exemption of real property. Supervisor Bush asked for any public comments, Resident Brain Murray spoke in support of the Volunteer Fire Department members and Volunteer EMS. Volunteers take on a lot of personal experience, and with the amount of mandatory training required a lot of time is spent away from families. The one issue with the law is that it does not give anything to a resident that rents. Supervisor Bush Thanked Mr. Murray and with no other comments the hearing was closed at 5:04 pm.

D. Correspondence:

- 1- Recommendations from NYMIR's visit to Town's facilities. The full report is available in the Town Clerks Office during regular business hours.
- 2-Budget Officer Angela Lauzon filed the Tentative 2026 Budget with Town Clerk Hyde who sent copies to all Town Board Members.
- 3-Lisbon Fire District adopted their proposed 2026 Budget and turned it in to the Town Clerk, Public Hearing is Thursday October 23,2025
- 4-G&G Municipal Consulting is in the process of sending a letter/survey to Lisbon Water Users
- 5-2025 Local Government conference is October 14,2025 at 8am, Kellas Hall Potsdam

E. Public Comment: n/a

F. Approval of previous meeting minutes –Moved by Councilmember Forsythe seconded by Councilmember McNeil to approve the September 10,2025 meeting minutes, all in favor motion carried.

G. Report from County Legislator Chair Forsythe

1-After the October 6th meeting Richard Rusaw was appointed Director of Emergency Services

2-St Lawrence County Youth Bureau was accepting proposals for funding of youth-serving programs for the 2025-2026 season. Town of Lisbon has been awarded \$10,000.00

3-New local law for the year 2025 to amend local law 1 of 2005 regarding tax exemption for people with disabilities and limited incomes

4-Legislators had approved St Law. Co. Probation Officers to carry handguns, but this has been delayed five or more months due to not being able to get the equipment

5- Discussion regarding: Environmental review for the Clements property in Ogdensburg/ Task Force Meetings and the Lisbon project boundaries, Shoreline Stabilization

6-County continues work regarding the Ash trees

7-Several residents have raised concerns regarding the Multi-Use Trail. Reckless driving is putting others in danger and posing a problem, while others stated the benefits of the Trail is a Growth in business and Sale Tax revenue. Legislators acknowledged both sides and St. Law. Co. Trail Coordinator Organization is considering starting a trail ambassador program.

H. Reports from Boards and Committees

Planning Board discussion had regarding the land use plan and the removal of 1 acre requirement.

Recreation Report-Next meeting is scheduled for the 15th of October

Homecoming-Plans have begun for the 2026 homecoming, suggestion has been made for a county fair theme

Library- Michelle McLagan-

1-Town of Lisbon residence will be voting at the library again this year.

2- Library has been very busy wrapping up the end of the year

3-The kitchen cabinets in the library are coming away from the wall causing a safety issue. Discussion followed with the Board stating that due to the library being on the National Historic register that the Town's Historian needs to be contacted as soon as possible so the issue can be addressed.

Museum-Deputy Supervisor Bartlett personally Thanked Volunteers Robin Glass and Steve Richards for all the work they did at the Museum for the 2025 season. Mr. Richards stated that plans are being made for the 2026 season.

I. Approval Audited claims and abstract of vouchers #10: Bill – 596-666
General Fund \$35,513.07 - Highway Fund: \$56,947.35 Sewer fund \$4,393.67 Water fund \$1,017.83 T&A \$3,698.71
Total \$101,570.63

Moved by Deputy Supervisor Bartlett, second by Councilmember McNeil to approve payments to abstract 10 all in favor motion carried

J. Reports of Departments

- Supervisor Report-

1-Budget meetings scheduled for October 15 and 22 at the Lisbon Town Hall at 5pm

2-Public Hearing for the Budget will be held November 5, 2025 at 5pm, followed by the Monthly Board Meeting

-Deputy Supervisor-

1- Deputy Supervisor Bartlett requested the copy of the Swim Grant from Campground Director Miller

2-Lisbon Central School Board has requested to enter into another three-year contract agreement for snow plowing, snow removal and sanding for the parking areas, driveways and walkways with the Town of Lisbon Highway Department, all in favor

3-Discussion had regarding updates on the Complete Streets Improvements for the Hamlet of Lisbon. The Town is currently having discussions with Lisbon Central School regarding the proposed Roadway, referred to as option 1 and option 2.

- Highway Superintendent Report: n/a

- Town Clerk/Tax Collector Report

1-The Town collected over 82% of School Tax's in September

2-Over 100 DEC Licenses have been given out since September 1, 2025

3-4th quarter Water/Sewer bill have been mailed

5-Christmas in the Hamlet is scheduled for December 13, 2025

6-Homeschoolers have requested to use the Town Hall along with the Terry Family planning a dance. Employees will be notified of the dates ahead of time, nothing will be scheduled during Court hours.

Justice Court Report-n/a

- Assessor Report (attending NYS Assessors Conference)

- Code Enforcement Officer report-

1-CEO McDonell and Planning Board member Wade Wood attended the Shoreline meeting in Massena

2-Discussion regarding the fossil fuel appliances in new construction starting 2026

-Campground-

1-Campground will be closing October 15,2025

2-Docks will be pulled later depending on the Weather

3-Doubled the size of the storage area due to more interest

4- Discussion followed regarding the opening/ closing dates

5-Campground Director Miller asked if they could discuss Campground improvements. Town Board will look at the funds available at the Budget meeting

Historian-attached

Moved by Deputy Supervisor Bartlett seconded by Councilmember Forsythe to except all reports as read. All in favor motion carried

K. Old Business:

1- Dr Corina Bassity plans on opening October 15,2025, Attorney Nash will draw up a lease to be signed between the Town and Dr. Bassity.

2-Local Law to allow enrolled Volunteer Firefighters and volunteer ambulance workers to be eligible for a real property tax exemption. Moved by Supervisor Bush seconded by Councilmember Mc Neil to pass Local Law 2 for the year 2025 all in favor motion carried. Discussion followed regarding a real property tax exemption to volunteer firefighters and volunteer ambulance workers serving a municipality in which they do not reside.

3-Update on the Local Law to protect the health and safety of the citizens of Lisbon is tabled till after the first of the year 2026

4-CEO McDonell updated the Town Board on the meeting room floor

5-No update on the McBath property, still in the Lawyers' hands

Moved by Supervisor Bush seconded by Councilmember McNeil to adjourn at 6:50pm all in favor motion carried.

Historian Report

Date: October 6th, 2025

- Genealogy research: I received requests for Genealogical information last month from the Lowry, Akin, Fonda, Bowman, Armstrong, Livingston and Morey families. If anyone has information on these families, please contact the Historian at historian@townoflisbonny.org I am hoping to fill in information and collect more data.
- I had 3 property search requests: Fonda property, Casselman Campground and the Blue Top Motel (Russell) property.
- Stained glass window report: Scott Ouderkirk rescheduled again. I am going to seek another person to appraise the windows, and I will report my progress when I am able to find someone.
- I attended a seminar hosted by Gaylord Archival with Bethany Fleming on Thursday September 25th. I learned some new techniques and ideas which I will begin implementing at the Museum with regard to Labeling and Artifact identity cards.
- The Association of Public Historians of NYS Annual Conference is on October 6th -8th Therefore I will not be at this month's meeting. A report on the conference will be included in the November report.
- We have added several new Yearbooks to the Historical collection. A special thank you to Patrick Farrand (Lisbon School Superintendent) and Melissa Amo (Yearbook Coordinator at LCS) as well as several community members who donated Yearbooks. Please keep the donations coming!
- Anyone who has family histories, details about business in town or events that took place in our community please feel free to share those with the Town Historian- historian@townoflisbonny.org

Thank you all for your support of our shared history.

Respectfully submitted this 6th Day of October 2025:

Daniel W. Buckley- Town Historian