

**Town Board Meeting**  
**6963 Cr 10 Lisbon, NY 13658**  
**Wednesday July 9,2025**  
**5:00 PM**

**A.Call to order/Pledge** of Allegiance at 5:00pm by Supervisor Bush

**B. Roll Call:** Supervisor Bush Deputy Supervisor Bartlett  
Councilmember Forsythe- Absent Councilmember Dumas-Absent  
Councilmember McNeil-

Also present: Highway Superintendent Mike Baldock, Attorney Charlie Nash,  
Town Clerk Alberta Hyde, Campground Director Todd Miller, Assessor Steve  
Teele, CEO Marc McDonell

**C. Guest-** Jason Pfothenauer, St Lawrence Co Planning regarding the septic repair  
program along the St Lawrence River. St Lawrence County may have funds  
available to reimburse 50% of eligible costs up to \$10,000 to repair or replace your  
septic system. You can check for eligibility at  
<https://stlawco.gov/departments/planning/efcsepticssystemreplacementprogram>

**D. Correspondence:**

1- NYS Ag & Markets sent the Dog Control Officer Inspection Report that was  
completed on 6/10/2025 for the Town of Lisbon. Report indicates that DCO  
services were rated Satisfactory.

2-Town Board members were sent an invitation to the Advanced Nuclear 101 that  
was July 8 from 5-7PM in Alexandria Bay

**E. Public Comment:**

1-Rick Jacobs, Jacobs Land Surveying spoke on second home's being placed on  
exciting parcels and guidelines as to what qualifies as a residence. Most are  
sharing wells, septic and electric. Possible issues in the future.

2-Royal Nelson, resident of the Nelson Road, expressed his concerns regarding  
goats running at large and causing damage to his property/crops. Discussion  
followed with the Supervisor suggesting that DEC and law enforcement be notified  
by property owners, due to the Town not having any jurisdiction.

**F. Approval of previous meeting minutes** – Moved by Deputy Supervisor  
Bartlett seconded by Councilmember McNeil to approve the minutes of June  
11,2025 all in favor motion carried

### **G. Report from County Legislator Chair Forsythe**

- 1- Public Safety BLDG is up and running
- 2-Next Capital project, replacement windows in the Co. Court House/Solid Waste
- 3-Working on Budget process
- 4-working with NYPA regarding offering parcels back to property owners
- 5-moving forward with new Co. Highway BLDG
- 6-Lisbon was approved \$10,000 from the RVRDA
- 7-Discussion regarding new /old programs that are not funded through NYS
- 8-Land Claims on hold
- 9-Attended the Advanced Nuclear 101

### **H. Reports from Boards and Committees**

- Planning Board- Approval of Verizon tower on Lisbon Volunteer Fire Department property on the Pray Road
- Recreation Report n/a
- Homecoming-n/a
- Library- Michelle McLagan- Absent

### **I. Approval Audited claims and abstract of vouchers #7: Bill – 375-453 General Fund\$22117.53 - Highway Fund: \$148425.09 Sewer fund \$3907.24Water fund \$1529.98 T&A \$3409.98**

Total \$179389.82  
Moved by Councilmember McNeil seconded by Deputy Supervisor Bartlett to approve payment of Abstract #7 all in favor motion carried

### **J. Reports of Departments**

- Supervisor Report-
  - 1-DANC sent an amended Operation & Maintenance agreement to Supervisor Bush, Discussion followed
  - 2-Supervisor Bush visited the Campground/Beach and reported that he was very happy with how neat and clean everything appeared and was being run
- Deputy Supervisor-
  - 1-Safe Streets, option 2 of the engineer plan for the additional roadway has been suggested and will be discussed with Pat Farrand, Lisbon Central School superintendent and Eric Backus
  - 2- Deputy Supervisor Bartlett presented an agreement to rent the Pavillion in the Hamlet of Lisbon Discussion followed

3- A Business Plan for the Lisbon Medical Center was given to the Town Board from DR. Corina Bassity everyone was given a copy. Discussion followed Motion by Councilmember McNeil seconded by Deputy Supervisor Bartlett to except the plan all in favor motion carried. Deputy Supervisor Bartlett will contact Dr.Bassity

- Highway Superintendent Report:

1- Highway Superintendent Baldock received an e-mail regarding continuing the Snowplow contract with the Lisbon Central School District. Discussion followed Moved by Supervisor Bush seconded by Deputy Supervisor Bartlett to have Lisbon Central School draft a contract agreement to continue the same terms and conditions for the next three years all in favor

2-The tanks at WWTP need to be emptied, AJ Portables have been contacted and will be transporting the material to the Canton Treatment Disposal

- Town Clerk Report

1- Water/Sewer bills for the 3rd quarter went out

2-Annual drinking water quality report for 2024 was sent to all users

3-Annual notification regarding the service lines in the Hamlet was posted and certification sent to NYS Health Department

4-Collecting the fee for Town recreation Soccer

- Justice Court Report-n/a

- Assessor Report

1-Final assessment Roll has been completed

- Code Enforcement Officer report-

1-CEO is working with Verizon regarding the use of the tower for the Town Offices

-Campground-

1- There was a dog bite that happened between a camper and a dog that was visiting reports filled with the NYS Board of Health

Historian-Dan Buckley July 2025 report attached

Museum-report attached

Moved by councilmember McNeil seconded by Deputy Supervisor Bartlett to except all reports all in favor motion carried

**K. Old/Unfinished Business:**

1-Employees Health Insurance was discussed. The Town has been asked by a Highway employee regarding a by-out program

**L.– Executive Session** – Moved by Supervisor Bush seconded by Deputy Supervisor Bartlett to go into executive session at 8:00pm to discuss item 6 regarding employment history of a particular person as proper in accordance with public officers ‘law 105(1) all in favor motion carried. Moved by Deputy Supervisor Bartlett seconded by Councilmember McNeil to come out of executive session at 8:03 PM all in favor motion carried

**M. Adjournment** Moved by Councilmember McNeil seconded by Supervisor Bush to adjourn at 8:04 PM

## Historian Report

**Date:** July 09, 2025

- Genealogy research: I had 3 search requests last month. I am working with a few other historians in developing family and property histories.
- I have received three photographs to identify and have been working on those.
- Revolutionary War 250<sup>th</sup> activities are continuing.
- The Museum continues to make great progress in their displays. The farmers market continues to grow. Museum board Chair Steven Richards will report in more detail.
- I have been in communication with Erik Garces from the NYS Trolley Museum in efforts to acquire a boxcar for the Depot Museum. Several cars are available, I hope that I will have photos and details of the option by next month.
- I have reached out to Jim Armstrong to inquire about having the railroad can replace the siding track at the Depot during their track replacement, but he has not yet replied.

Thank you all for your help and support.

Respectfully submitted this 09<sup>th</sup> Day of July 2025:

Daniel W. Buckley- Town Historian

Lisbon Depot Museum  
Meeting  
June 25, 2025

Attendees:

President Steve Richards  
Rev. Walter Smith, Member Excused absence  
Robin Glass, Sec.  
Patti Bartlett, NA  
Dan Buckley, NA  
Lynn Verrill, Volunteer

Meeting started at 630pm at the Lisbon Depot Museum

Topic: Keys changed. Steve and Myself have concerns who has access due to previous members no longer here and wish to have a fresh start. We have noticed items are missing and are being moved without his knowledge. Robin will look into a signature form for volunteer application with contact info, key obtained or not to send meeting minutes. Writer will Board Liaison. Note three padlocks needed with same keys.

Landscape needs. Discussion of bushes not being a burden on town employees, Robin will trim in the fall .

Advertisement: Steve has contacted WWNY, ((.3 Hits, WWTI, Robin has emailed info to Jim Lawton at North Country NOW.

Monthly budget updates. Would it be possible for Clerk to send Budget summary at the end of each month. Notation of lights bulbs were obtained to complete inside areas. Thank you.

Thank you to Cheryl and John Cruikshank for the donation of two TVs and DVD player to update the large old television in the freight room and for volunteering part of a Saturday. Newer TVs should be more efficient electricity and more pleasing to the view of the museum. Plans: One for viewing the train tape and Steve looking a second from the same producer. Second TV for educational , looking at photo summaries being on a dvd for preservation of past train history of our museum.

Committee agreed a new desk book with out lined name address?phone no with Lisbon affiliation as column for attendee. This can lead to future involvement and contact if items are donated that may have connection with them.

Vendors request for Craft to be added to the signs and advertising. The committee agreed as this would build customer base. Robin will ask Anne, who wonderfully made two signs for our museum if an addition panel for crafts could be added.

Rail car : Steve will follow up with contact with the gentleman that refurbished the Madrid Equipment Museum car for a quote to submit with the Grant. Also, Robin will check with Patti to see if Rail car is included under the historic verification of the Museum.

Future addition s discussed. Word of a possible train boxcar, etc,Coming to the museum. To summarize our concerns: We are looking at keeping our present structure and Rail car in better condition with a proposed Grant to the Rock Foundation. The bottom boards of the museum need replacement, entire scrapping and painting is our first priority. Second to redo the rail car for safety and preservation. If anything would be looked at in the future, surely a sight visit of a donation or purchase would be warranted for safety, cost , insurance concerns So at present all volunteers are not in favor at this time, Prioritizing the present needs and limited volunteers.

Plan is to place the museum structural needs, rail car and RXR signal in the Grant for review. We understand not all may be approved, but this was recommended by the leaders of the Grant.'

Future Expenses: Michael Reed \$150 for 2 hours sweet music 50,60, 70's Thursday august of Homecoming, 6-8pm, Ken Friedel, Train children rides Saturday of Homecoming 10-2pm \$350. No charge for Seaway cruiser attending 10-2 that day also.

September Fall Harvest days Jayne Trudell, Country 12-3 pm for \$200. Also Flackville Green house

has offered to set up with Mums again (40-50) for sale at the Harvest day. Committee was pleased to see a tally of \$269 donation in the short time we've been open. Present balance \$5, 023.27.

As we look ahead we will be looking for pictures of past Turkey days for September theme paired with Train theme . So far we haven't found anything at the museum but Possible the town historian my have in his office. Robin will follow up.

Committee wondering if the old sink in the corner of the bathroom could be removed. Space could be utilized for housekeeping storage.

Notation of kind words from visitors at the Museum and the Farmers Market and Crafts not just in person, but noted on Facebook . ' Meeting adjourned at 820pm. Next meeting Tuesday, July 22<sup>nd</sup>, 2025 at 6pm.

Cc: sr, pb, ws, db, sr, gt, st, cc, lynn via sr

Lisbon Depot Museum

**Homecoming at The Museum  
August, Wed-Sat. 13th- 16<sup>th</sup>**

**Wednesday Framers Market & Crafts  
2-6pm**

**Museum School days Month  
Teachers Gathering Come visit at 3pm**

**Thursday Evening Museum Pavilion  
Michael Reed. 6-8pm  
(Sweet sounds of the 50, 60 and 70's)**

**Saturday The Children Train rides are  
back with Ken Friedel 10-2pm along with  
Craft Vendors. Museum Open for school  
days theme.**

**Seaway Cruisers 10-2pm  
College Fund Food Truck**