

**Town Board Meeting**  
**6963 Cr 10 Lisbon, NY 13658**  
**Wednesday June 11,2025**  
**5:00 PM**

**A.Call to order/Pledge of Allegiance at 5:00pm by Supervisor Bush**

**B. Roll Call:** Supervisor Bush Deputy Supervisor Bartlett  
Councilmember Forsythe Councilmember Dumas  
Councilmember McNeil- Absent

Also present: Highway Superintendent Mike Baldock, Attorney Charlie Nash,  
Town Clerk Alberta Hyde, Campground Director Todd Miller, Assessor Steve  
Teele

**Welcome Attorney Interns: Rebeca Federici and Gregory Takessian**

**C. Guest-** Dr. Corina Bassity, is interested in opening the Lisbon Medical Center and practicing Family Medicine. Discussion followed regarding a lease agreement vs buying the building, hours/days planned on being open. Councilman Dumas will meet with Dr Bassity to discuss the options further.

**D. Correspondence:**

1- Richard Adams from Pepsi is inquiring about putting a couple vending machines at the Town Rec Building, the Town would receive 20% of sales. Town clerk Hyde will contact Mr. Adams to make the arrangements.

2-Adam Fuller responded regarding the use of town facilities/parks. The Town has general liability coverage; there aren't any restrictions regarding age/activity. The Town doesn't have any accident/health coverage in place. Town's Insurance Company suggested that the Town requires proof of insurance naming the Town of Lisbon as an additional insured for an outside organization that is using Town property if they are sponsored by a group and are a structured/scheduled organized sport. Also recommended is that the Town come up with a Hold Harmless Agreement/Contract listing what is permitted at events. The NYMIR recreation and risk handbook is available in the Town Clerk's office. It was suggested that the Town have waivers signed.

3-Issues reported from residence regarding goats and dogs running at large on and around the Five Mile Line Road and intersection of the Nelson Road. Residents should be calling the State Troopers and filing a report.

**E. Approval of previous meeting minutes** – Moved by Councilmember Dumas seconded by Councilmember Forsythe to approve the May 14,2025 Minutes all in favor Motion carried

**F. Reports from Boards and Committees**

Planning Board- Meeting postponed till June 16,2025 at 6PM

Recreation Report-Meeting June 13,2025

Homecoming-Jordan Putney reported that the T-shirt sale/sponsorship has raised over \$5,000.00 to go towards the expenses of Homecoming. Food trucks, Corn hole and Volleyball is planned. The committee is still looking for a band to play on Saturday night.

Library- Michelle McLagan-Summer reading/story time is starting soon. The library is looking for donations of books for the August Book Sale

**G. Approval Audited claims and abstract of vouchers #6: Bill – 307-375**

General Fund\$22,261.02 - Highway Fund: \$ 546,667.16Sewer fund

\$5,117.46Water fund \$ 1,017.83T&A \$3,857.13

Total \$578,920.60

Moved by Councilmember Dumas seconded by Councilmember Forsythe to approve payment of Abstract #6 all in favor motion carried

**H. Reports of Departments**

- Supervisor Report-

1-Supervisor Bush met with Andrew Gibbs, valuation consultant for NYMIR on June 4,2025. Mr. Gibbs conducted an insurance appraisal of all Town owned properties. This is done every 5 years. Supervisor Bush suggested that a sign be placed at every building with the date of the structure.

-Deputy Supervisor-

1-The Town has been approved for a \$10,000 grant from RVRDA. Deputy Bartlett will contact Murray's flooring to begin work

2-discussion regarding the internet at Lisbon Campground. All in favor to finish paying CREG Systems for the completed work

3-The Rock Charitable fund is now accepting applications for it 2025 grant cycle. Deputy Supervisor Bartlett, Historian Dan Buckley and Depot Volunteer Robin Glass are all interested in attending the in-person grant workshops being held.

- Highway Superintendent Report:

- 1-A legal ad was placed in NCN regarding bids for a 2005 Ingersoll Rand DD-118HF they will be excepted till noon on 6/13/25
- 2-Over 90% of this year's paving is done, discussion had regarding another mile on the Pray Rd being done with CHIPS money
- 3-Items sold at Auctions International
- 4-Lisbon Highway Crew is helping other Towns with their paving
- 5-Highway Superintendent was able to go and look at the new trucks at Viking

- Town Clerk Report

- 1- Town Clerks Office collected over 93% of the Land/Co taxes for the 2025 year anyone wishing to pay taxes after June 2,2025 should contact the St. Lawrence Co. Treasures office.
- 2-Town Clerk sent an Invoice to the Department of Corrections regarding their annual fee to use the Town's shooting range. Said fee was collected and deposited in the Recreation fund.

- Assessor Report

- 1-The Assessment Review Board met on May 27<sup>th</sup> from 4:00-8:00pm at the Lisbon Town Hall to hear complaints. There were 250 changes sent out this year, 1 resident appeared in person, SLIC filed 5 complaints, there were 2 corrections and 2 stipulations.

-Campground-

- 1-Camping/ Beach permits received, Campground is open, and the Beach is scheduled for an opening date of June 18,2025
- 2- Campground is now offering Wood for Sale, said wood was donated to the Campground.

Historian-Dan Buckley Town Historian has been very busy sorting archived items volunteering at the Museum, Genealogy research for several people, putting together activities regarding the Revolutionary War 250<sup>th</sup>, and gathering information regarding Grants. Mr. Buckley was able to get Markers donated for the gravesites of veterans and a Boxcar for the Depot if the Town can make arrangements to get it to Lisbon. report attached

Museum-The Lisbon Farmer Market is open every Wednesday 2-6pm at the Depot Museum & Pavilion. Donations for the Museum have been coming in every week. Volunteers are doing a great job! Special Events have been scheduled, report attached.

**I. Old/Unfinished Business:**

1-Request to use the pavilion in the Hamlet for birthday/family parties. Discussion followed with the Town Board all in agreement that this should be booked through the Museum and the fee go to the Museum. An agreement for renters to sign will be drawn up along with waivers.

**J. Action Item:** Resolution to approve payment for a 2005 Ingersol Rand DD-118 HP with 650 HRS. Moved by Supervisor Bush, seconded by Councilmember Dumas all in favor motion carried

**K.– Executive Session** – Moved by Supervisor Bush seconded by Councilmember Dumas at 6:35 pm that the Town Board conduct an executive session to discuss item 8 regarding real property as identified as proper in accordance with public officers' law 105 (1) all in favor motion carried. Resident of Lisbon Brain Murry was invited to attend. Motion by Supervisor Bush seconded by Councilmember Dumas to come out of executive session at 7:35pm

**O. Adjournment** Moved by Supervisor Bush seconded by Councilmember Forsythe to adjourn at 7:40 pm all in favor motion carried

## Historian Report

**Date:** June 09, 2025.

- I am continually working on cleaning and sorting the archived items to make them more accessible to the public. The office now has a desk, and the research areas are more accessible.
- It has been a busy month for Genealogy research; I have had 23 search requests. Several of which are still ongoing.
- I am going to sign up for a Grant writing class to help me improve my ability to access grant funds for several upcoming projects for the Town as a whole, the Historian and the Museum.
- I recently received information regarding the Adirondack Architectural Heritage grant through the Adirondack Rural Revitalization Program which we may be able to fund all or part of the Town Hall roofing repairs, our physical buildings stand as a testament to our shared history and preservation of these treasures should remain a priority. I will provide more details as they emerge.
- Revolutionary War 250<sup>th</sup> activities are beginning to come together more details will be provided in next month's report.
- The Museum has made some great leaps and bounds in their displays, the addition of the farmers market and other community interactions. Museum board Chair Steven Richards will report in more detail.

Thank you all for your help and support.

Respectfully submitted this 09<sup>th</sup> Day of June 2025:

Daniel W. Buckley- Town Historian

Lisbon Depot Museum  
Meeting  
May 28<sup>th</sup>, 2025

Attendees:

President Steve Richards  
Rev. Walter Smith, Member  
Robin Glass, Sec.  
Patti Bartlett, NA  
Dan Buckley, NA

Walter noted two trains coming through 173 and 205.

**July:** Discussion of Train and business theme month in July. Steve noted he had spoken to Jim Armstrong about having the engine present on July 16<sup>th</sup> theme date possibly and also for the homecoming weekend. Walter said he was able to come train theme day and play his ukulele for the kids. Robin will reach out to home school children for attendance.

**June (Farmer and Business Theme):** All twelve farmer invitations have been sent out with mention of old equipment and tractors needed for display. Vendors are aware to market fathers day merchandise at

**August:** Homecoming events reviewed and discussion of opening in Saturday between Presbyterian breakfast and field day events. Summation of discussion has us with Teachers invited for school day month on that Wednesday and Robin will look into having a bus from school. Michael Reed for music on Friday 6-8 pm Cost remains at \$150. Walter will follow up to set up., Saturday possible train rides with Kenny Friedel and engine from Jim Armstrong, The College Fund food trailer with McGaw girls starting at 10 am and will end when the crowd dies down. Hoping to obtain donations from train rides and garage sale people in town. After this meeting However, it was noted that the American Legion was also scheduled for a band on Friday. Robin contacted Rev. smith to discuss change to alternative day, Thursday was good for Michael Reed.

**Farmers Market:** Discussion of lacking customers at the vendor Farmer Market in May. Robin has had several attempts with Amish families for products however, none interested at this time. Steve is contacting Seaway cruisers for showings at the museum to peak more interest in Market and Saturday opening. We discussed farmer letters to include antique tractors for month of June.

**May Reviewed:** At present museum has been open in conjunction with the market. Dan and Steve have moved items to build interest in displays. Linda Moore, maiden name, came and spoke with Town Historian at length about a diary she has and would like to donate. Dan will follow up on this. Town support with new lighting in front and back, door of shed adjusted for ease of opening, bushes were trimmed, museum dusted and mopped, Large trap donated to hang ( on the right side) only during poor weather times when holding events in the pavilion. Tarp was washed and placed in back shed. Robin asked Mike Baldock is hooks could be placed for hanging as needed.

**October:** Discussion of a fireman's theme month ,starting date October 11<sup>th</sup>. Possibly the old pumper behind town barns could be brought up. Invitations to retired/ life time members to come, Robin will ask dept for names.

**Depot Museum Hosting:** Steve had a calendar for members to add days they could volunteer for museum. Walter and myself added dates. Discussion of John and Cheryl Cruikshank could be asked and Shelly and Maggie Backus. Meeting closed at 730ish. Thank you all for your support.

Cc: sr, pb, ws, db,

## **Lisbon Farmers Market in 2025**

**Location: Lisbon Depot Museum and Pavilion**  
**Every Wednesday**

**2-600pm (No vendor fee, set up 1pm) Museum also Open**

*Special Celebrated Theme months: (starting days)*

***June 11<sup>th</sup>, Fathers and Farmer Month Theme***

Antique tools, hunting, Invitation for Farmers to come have coffee etc.  
Great day for gift sales for Fathers day. Tractors are coming.

***July 16<sup>th</sup> Lisbon Business Month and Train Theme,***

Invite to all businesses in the Town of Lisbon, Cards, education for  
community to increase local economy.

***August 13<sup>th</sup> Teachers Theme at the Museum, Homecoming***

School items, past teacher coffee talk, all past teachers are invited,  
Homecoming: Thursday 14th Michael Reed's sweet sounds 6-8pm, Saturday  
10am Ken Friedel train rides and College Fund Food truck,

***September 10<sup>th</sup> Turkey /Train theme at the Museum***

Turkey Day at the Museum, Historical Photos of Importance of Turkey Day  
with Railroad shipments to the large cities

***September 27 Fall Festival , Harvest sales***

Fall vendors music and games for kids.

This is the initial information for next years activities coming to the  
museum, Please contact Robin Glass for vendor spots and any further  
information. Robin 315-323-2785, rlglass1928@gmail.com,

CC:pb, ah, ws, sr, db,