

Town of Lisbon Board Meeting
6963 CR 10 Lisbon NY 13658
Tuesday January 7, 2025

Regular Town Board Meeting: members are still present, also two Lisbon High School Students sat in on the meeting for their government class

A. Correspondence:

1-Association of Town sent a reminder to assign a delegate if anyone is attending the 2025 Annual meeting in NYC on February 16-19, 2025

B. Public Comment Period –citizen participation: Steve Teele stated that he had been to the Lisbon School meeting to discuss the safety issue on CR 10 in front of Lisbon School during the close of the school day (3:00 PM) Discussion followed:

- 1-Highway Superintendent has contacted the school
- 2-Smart Street Committee has discussed the issue
- 3-County has been contacted
- 4-Crossing guard was suggested
- 5-Sheriff's Office has been contacted

C. Approval of previous meeting minutes – December 11, 2024, Moved by Councilmember Dumas seconded by Councilmember Forsythe all in favor motion carried

D. Report from County Legislature – Legislator Chairman Dave Forsythe

- 1-At the organization meeting for St. Lawrence County Legislator Dave Forsythe was appointed Legislator Chairman for a 3rd term
- 2-Upkeep of County Buildings continue
- 3-St Lawrence Co tax rate is down
- 4-Discussion had regarding St Lawrence County Public Transit, number of users/revenues very positive
- 5-Working on issues at the Ogdensburg Transfer Station
- 6-Motion was passed to request the Attorney General to investigate the gas prices in St. Lawrence County
- 7-Supervisor Bush Thanked Legislator Chair Forsythe for all the help he gives the Town of Lisbon

E. Reports from Boards and Committees

Planning Board- no meeting

Recreation Report-The Recreation Committee will be holding a Basketball Tournament from 1-17-19,2025 at Lisbon School. Approval was made to purchase supplies with the Town Credit Card with the understanding that a list of items would be provided ahead of time and receipts after purchases are made.

Homecoming-no meeting

Library- Michelle McLagan-Ms McLagan is working on the Annual report, things were quiet during the holidays but getting busier.

F. Approval Audited claims and abstract of vouchers #1: Bill #1-33- General Fund\$14,570.16 - Highway Fund: \$34,725.45Sewer fund \$4,062.63Water fund \$0 T&A Fund \$3,323.81
HA Fund \$0 Total \$56,682.05 Moved by Supervisor Bush seconded by Councilmember Dumas to approve the Vouchers all in favor Motion carried

G. Reports of Departments

- Supervisor Report-

1-Discussion regarding the repairs of the RBC drive sprocket at WWTP. ARPA money was set aside for the phase II project. The Town Board will be waiting for the proposed replacement drive spec and drawing for review

-Deputy Supervisor-

1-ARPA report has been completed

2-Smart Streets continue to meet

- Highway Superintendent Report:

1-Agreement to spend Town Highway Funds: Motion by Councilmember Dumas seconded by Deputy Supervisor Bartlett to accept the 2025 agreement to spend Town highway funds as presented by Highway Superintendent Baldock all in favor of motion carried

2-Discussion regarding the Town of Lisbon Paver to be sold to Waddington/Madrid

- Town Clerk Report

1-Taxes are being collected

2-2024 Annual report will be handed out at the February meeting

- Justice Court Report-Supervisor Bush reported that an e-mail had been sent regarding the Lisbon Justice Office to St Lawrence Co. Supervising Judge Marcia LeMay. Said email was regarding the conflict Judge Burns has with the use of the upstairs gym during office hours. Supervisor Bush called Ms. LeMay and explained that the Town Board had been addressing said issue. No activities will go on during Court hours and the Town Board is looking into remodeling the Medical Center for Court use if the Justices agree to move the court offices.

- Assessor Report

1-Exemption forms are still coming in for Ag, Age and non-profit

2-Reminder to anyone that is turning 65 in the year of 2025 and is income eligible to fill out the Enhanced exemption

3-Fireman/EMS exemptions will be good till 2026

- Code Enforcement Officer report-n/a

- Beach/Campground Director Report

1-Campground Truck and furnace need repairs

2-Lights on the River was successful, they reached their goal of \$20,000 in cash donations along with a trailer full of food.

3-2024 report will be done for the February meeting

- Historian and Depot-

1-Working on the 2024 Historians' report

2-Copies of the letter of interest from Daniel Buckley were presented to each board member. Town Clerk Hyde was asked to contact Mr. Buckley to set up a time for Supervisor Bush to meet with him.

H.New Business-Internal Audits will be conducted by the following:

Checking-Deputy Supervisor Bartlett

General Savings-Supervisor Bush, Councilmember Forsythe

Highway-Councilmembers Dumas/Forsythe

Justice- Deputy Supervisor Bartlett, Councilmember McNeil

Water/Sewer-Deputy Supervisor Bartlett, Councilmember Dumas

Payroll- Supervisor Bush, Councilmember Dumas

Petty Cash- Supervisor Bush, Deputy Supervisor Bartlett

Town Clerk-Supervisor Bush, Deputy Supervisor Bartlett

I. Old/Unfinished Business

1- Supervisor Bush asked Attorney Nash for an update on Garbage Law. Attorney Nash stated that he is working on it and should have a draft for the February meeting

2-CREG System has been out to the Campground going site to site to record the internet signal. Issues were found at the bathhouse and a few sites; repairs are being made.

J- Executive Session- Moved by Supervisor Bush seconded by Councilmember Forsythe to go into executive session at 6:15pm to discuss financial/employment history of a particular person and appointment. All in favor. Motion carried
Moved by Supervisor Bush seconded by Councilmember Dumas to come out of executive session at 6:39 pm all in favor motion carried.

Discussion followed regarding the current medical building and the possibility of remodeling it to make it into a court office. Supervisor Bush and Councilmember Dumas did a walk through the building and reviewed the original plans when the building was put in. If the Town Justices agreed to move to that location the Town would investigate funding to make the improvements. The Town did investigate sound proofing the Town meeting room in the Town Hall, but due to the wiring in the ceiling it is not feasible. At this time the Town Hall will continue to be used downstairs by Town offices and the upstairs open to the public unless Court or a meeting is being held downstairs.

K. Adjournment moved by Councilmember Forsythe seconded by Councilmen Dumas to adjourn at 7:17 pm all in favor motion carried

DESIGNATIONS 2025		
BANKS	COMMUNITY BANK	
OFFICIAL NEWSPAPER	NORTH COUNTRY NOW & WATERTOWN DAILY TIMES	
OFFICIAL MEETING DATE	2 ND WEDNESDAY EACH MONTH	
OFFICIAL MEETING TIME	5 PM	
OFFICAL MILEAGE	70 per mile	
ELECTED OFFICIALS	RON BUSH – SUPERVISOR	
	PATTI BARTLETT – COUNCILMEMBER	
	ROBERT MCNEIL – COUNCILMEMBER	
	JEFF DUMAS – COUNCILMEMBER	
	HUNTER FORSYTHE COUNCILMEMBER	
	ALBERTA HYDE – TOWN CLERK	
	MICHAEL BALDOCK – HIGHWAY SUPERINTENDENT	
DEPUTY SUPERVISOR	PATTI BARTLETT	
TOWN ATTORNEY	CHARLES NASH	
DEPUTY HWY SUPERINTENDENT	CHRIS DELORME	
DEPUTY TOWN CLERK	JANE BROWN-FLACK	
CODE ENFORCEMENT OFFICER	MARC MCDONELL	
WATER SUPERINTENDENT	MICHAEL BALDOCK	
SEWER SUPERINTENDENT	MICHAEL BALDOCK	
BOOKKEEPER	ANGELA LAUZON	

ANIMAL CONTROL OFFICER	DAN MOYER	
HISTORIAN		
HEALTH OFFICER	ST. LAWRENCE COUNTY HEALTH DEPT	
CAMPGROUND DIRECTOR	TODD MILLER	
ASSOCIATION OF TOWNS REP.	RON BUSH	
ASSESSOR	STEPHEN TEELE	
AUDIT COMMITTEE	ALL COUNCILMEMBERS	
Liaison for		
NYPA	Councilmember Dumas	
BUILDINGS & GROUNDS	Supervisor Bush, Councilmember Dumas	
LISBON FIRE DEPT.	Councilmember Dumas	
HIGHWAY	Supervisor Bush, Councilmember Dumas	
LISBON SCHOOL	Deputy Supervisor Bartlett	
LISBON HOUSING AUTHORITY	MIKE DUPREY	
	BRUCE GREEN	
	SCOTT WALKER	

LIBRARY DIRECTOR	MICHELLE MCLAGAN 2 nd Monday 6 pm
LIBRARY Clerk	MARISSA DETTMER
TRUSTEES	BARBARA SHOEMAKER, President
	DAVID WALKER, Vice President
	ANGELA MARTIN, Treasurer
	JOYCE FLACK, Co-Treasurer
	CAROL SMITH, Secretary

PLANNING BOARD	CHARLES STEMPLS	2 nd Monday 7 PM
	MARK HYDE	
	WADE WOOD	
	LEE DEZELL	
	JOHN GARDNER	
	TODD MCKEE	
	DAVID PEARSON	
LIASON	RON BUSH	
CAMPGROUND/BEACH	TODD MILLER	
LIASON	Patti Bartlett, Robert McNeil	
RECREATION COMMITTEE	PATTY WALKER Coordinator	2 nd Thursday at 6PM
	Sadie Bigelow, President	
	Rene Merkley, Vice President	
	Natalie Richards, Secretary	
	Amanda Miller, Board Member	

	Janice Jones, Board Member	
LIASON	Hunter Forsythe	
GRIEVANCE COMMITTEE	STEPHEN WALLACE	
	JAMES TODD ARMSTRONG	
	EMMA AKINS	
HOMECOMING COMMITTEE	MICHELLE MCLAGAN	1 st Tue at 6:30pm
	JORDAN PUTNEY, Chair	
	MARISSA DETTMER	
	DANIELLE BESHAW	
LIASON	Ron Bush, Patti Bartlett	
MUSEUM COMMITTEE	CHAIRMAN	
	Gail Teele/Steve Teele	
	ROBIN GLASS	
	WALTER SMITH	
	Jonathan Teele	
	STEVE RICHARDS	
LIASON	Patti Bartlett, Hunter Forsythe	