Town of Lisbon Board Meeting
6963 Cr 10 Lisbon, NY 13658
Wednesday April 8,2026 5PM

A. Call to order/Pledge of Allegiance at 5:00pm

B. Roll Call: Supervisor Bush Deputy Supervisor Bartlett
Councilmember Forsythe, absent Councilmember Dumas, absent
Councilmember Murray
Also present: Town Clerk Alberta Hyde, Attorney Charles Nash, CEO Marc McDonell, Campground Director Todd Miller, Librarian Michelle McLagan, Historian Dan Buckley and Museum President Steve Richards

C. Correspondence:
1-Lisbon's Rabies Clinic will be held Thursday April 16,2026 at Lisbon Fire Station from 6-7:30 pm

D. Public Comment: William Vine Lisbon resident, discussion regarding the animals on the corner of the Nelson/5 Mile line Road.

E. Approval of previous meeting minutes – March 11,2026, moved by Deputy Supervisor Bartlett seconded by Councilmember Murray to approve minutes as read all in favor motion carried

F. Report from County Legislator Chair Forsythe n/a

G. Reports from Boards and Committees

Planning Board-n/a
Recreation Report- n/a
Homecoming-
1- August 14-16th,2026.
2-working on t-shirt design, most events booked.
Library- Michelle McLagan-
1-reporting system up and will be submitted.
2- Lisbon Library is participating in a Scrabble contest between libraries.
Museum-Scheduling events for the 2026 season

G. Approval Audited claims and abstract of vouchers **#4**: Bill 194-252 - General Fund$ 25,595.28- Highway Fund: $ 116,001.77Sewer fund $5,969.40Water fund $1,387.53 T&A $3,500.74
Total $152454.72
Moved by Supervisor Bush seconded by Deputy Supervisor Bartlett to approve payment to abstract 4 all in favor motion carried

H. Reports of Departments
Supervisor- Local HVAC dealer has looked at the Lisbon Library boiler system. It would be very expensive to replace the existing system, it has been recommended to fix the leaks in the values and continue regular maintenance

Deputy Supervisor-
1-RVRDA grant has been completed
2-Swim lessons paperwork due the end of April, need to complete forms to be used for Swim lessons

Highway Superintendent
1 need permission to list the town's 2018 one-ton pickup with plow, kitchen equipment at the rec building and one 2012 v-plow & harness on Auctions International. Moved by Councilmember Murray seconded by Supervisor Bush all in favor motion carried
2-currently cutting brush with the boom mower that we borrowed from Colton
3-Started taking some plows apart for summer
4-working on our sign program
5-new 2026 pickup has been delivered

Town Clerk/Tax Collector
Water/Sewer 2nd quarter bills and 2nd notice tax bills have been mailed

Justice-n/a

Assessor-n/a

Code Enforcement Officer:
1-4 permits so far this year.
2-FEMA is developing a new flood plan regulation, estimated start time September of 2026
3-Working with the resident on SH 68 that had a house fire

Campground Director: POS system for sales Look for breakdowns.
1-NYS Department of Health was contacted regarding the Campground Director taking the water samples and having them sent away to be tested.
2-All the paperwork except for the water samples have been sent into NYS Department of Health to open the Campground on May1,2026
3-Discussion followed regarding what the Town should charge for other districts to bus their children for Swimming lessons
4-Changes this year include

A- garbage will be picked up at each camper; dumpster will be locked and fenced off with security cameras
B- extra $10.00 per month fee to have an outside freezer/fridge
C- new combination office/toll booth building to be placed at the entrance
D- old office to sell firewood, Ice, worms and per packaged food

Historian:
1-Working on genealogy research
2-hoping to be able to work with the Highway crew to create a way to store the Stained-glass windows
3-Discussion regarding ideals for the graphic for the Town Seal that will be used for challenge coins, T-shirts and Christmas tree ornaments
4-Applicantion needs to be completed for St. Lawrence Co. 250th grant

Approval of all reports: Moved by Deputy Supervisor Bartlett seconded by Councilmember Murray to approve all reports as read all in favor motion carried

Resolutions:

1- Resolution for the 2026 Season Technology upgrade proposal for Lisbon Campground Bill # 2026-07 Moved by Supervisor Bush seconded by Councilmember Murray all in favor, carried
2- Resolution to authorize the Supervisor to sign a Municipal Investment Agreement with NYCLASS Bill # 2026-08 Moved by Councilmember Murray seconded by Deputy Supervisor Bartlett all in favor, carried

J. New Business: n/a

K. Old Business:
1- RBC at the WWTP us up and running

2-Local Law to establish a procedure to implement Town Law S64 5-a, said law was looked at in 2025. Supervisor Bush did not agree with the wording in Article 6-2. Discussion followed with the board in agreement to have Attorney Nash reword said article and bring the law back to the next Town Board meeting.
3-Discussion regarding the lease agreement for the Lisbon Medical Center. Attorney Nash will forward the agreement to the Town Board.
4-Town Clerk Hyde will forward the current Site Plan Review Law to Attorney Nash to review. Town Planning Board is looking to have the current law amended whereas one acre minimum may be waived if a NYS Certified Professional Engineer has designed plans that meet local setbacks and building codes, along with meeting NYS Dept. of Health requirements for separations of waste and water sources.
5-Discussion regarding a possible Local Law regarding Animals running at large.

Public Comment: n/a

M. Adjournment: Moved by Supervisor Bush seconded by Councilmember Murray to adjourn at 7:03 PM all in favor motion carried