

Town of Lisbon Board Meeting
Wednesday March 12,2025
5:00 PM

A.Call to order/Pledge of Allegiance at 5:00pm by Supervisor Bush

B. Roll Call: Supervisor Bush Deputy Supervisor Bartlett
Councilmember Forsythe

Councilmember McNeil, Councilmember Dumas Absent

Also Present: Highway Superintendent Mike Baldock, Town Clerk Alberta Hyde, Attorney

Charlie Nash, CEO Marc McDonell, Campground Director Todd Miller, Assessor Steve Teele

C. Correspondence:

1-NYS Department of Heath sent the renewal application to operate Lisbon
Campground

2-CREG Systems sent a disclaimer for the public wireless network at Lisbon
Beach and Campground. They have suggested that each Camper receives a copy
and sign along with instructions on how to sign in to the network.

3-Annual 30-day review for Agricultural District 1

4-Letter from NC individual regarding Government

D. Approval of previous meeting minutes – February 12,2025 Moved by
Deputy Supervisor Bartlett seconded by Councilmember Forsythe all in favor
Motion carried

E. Report from County Legislature – Legislator Chairman Dave Forsythe

1-Public Safety Building is not fully completed currently

2-St Lawrence Co Legislators made a motion to Support the Corrections Officers
and has directed the County Attorney to help Officers navigate their options

3-RVRDA grant deadline is April 15,2025

4-Support is being shown by some Senator's for the Walleye stocking program

5-Four Union contracts have been settled

6-County is addressing the issue of potholes

7-St Lawrence Co Probation Officers can opt out of carrying armed weapons.

Discussion regarding Probation Officers wearing Body cameras

F. Reports from Boards and Committees

Planning Board- March meeting date has been changed to the 17th of March
at the Lisbon Town Hall 6963 CR 10 Lisbon NY 13658 at 6PM so that the
Planning Board can meet with the Safe Street Committee to discuss options for the
roadway by Lisbon School

Recreation Report-Recreation Committee met on March 6,2025 to discuss the Spring Sports program that will be starting in April

Homecoming-Jordan Putney reported that 2025 Homecoming theme is Small Town Heros. Events are being planned

Library- Michelle McLagan-Library has been busy and planning for the Summer Reading program

G. Approval Audited claims and abstract of vouchers #3: Bill – 122-185
General Fund\$21334.73 - Highway Fund: \$157,049.95
Sewer fund \$6359.97
Water fund \$2476.60
T&A3853.63
Total \$191,074.88

Moved by Supervisor Bush, seconded by Councilmember Forsythe to approve said claims all in favor Motion carried

H. Reports of Departments

- Supervisor Report-

1-Negotions with the Highway Department have started

2-Supervisor has a phone call into an appraiser for the Medical Center

-Deputy Supervisor-

1-Safe Streets will meet with Lisbon Planning Board on March 17,2025

2-Working on the RVRDA Grant

3-Annual report has been filled

4-ARPA report has been filled

5-Justice Audit is completed

6-Need quotes for a Historic Grant for the Town Hall roof

7-Another complaint regarding the Woodcrest digester and vibrations

- Highway Superintendent Report:

1-Very busy month, as of today the crew has been out 76 times so far this winter

2-Crew is dealing with more than normal breakdowns but that is to be expected due the # of times on the roads, also there are electrical issues with the 2019 Western Star

3-The Town received the insurance check for the damaged plow, There is a quote for the repairs, waiting on a date to take it to the shop

4-The Town received one sealed bid for a Gradall XL 4100II

5-The Town of Waddington has made an offer to buy the Town's 2007 Cedar Rapids CR452 Paver

- Town Clerk Report

1-Second notices for Taxes will be sent out by the end of April 2025. The Town Board agreed to a \$2.00 fee to be added to cover the Town's expenses.

2-Town of Lisbon is hosting a free rabies clinic on Thursday April 3,2025 from 6-7:30pm at the Lisbon Fire Station

3-Ryan Skiff will be replacing Scott McConnell as the Town of Lisbon WQ Operator. The contact person for DANC is David Rohe WQ Supervisor II

- Assessor Report

1-St Lawrence Co is conducting an annual review of Ag District 1. Almost all of Lisbon is already in this district except for the river property. Lisbon does not need to do anything further

2-Reminder regarding the Star program it's not too late to apply with good cause. Application needs to be sent to the NYS Department of Taxation and Finance in Albany not to your local Assessor

3-New laptop has been delivered and is all set up

- Code Enforcement Officer report-

1-CEO McDonnell reported that he has spoken to the engineers regarding the vibration on the Bouck Road and they have stated that it is not caused by the Woodcrest Digester, possibly it could be coming from a gas line that runs through the property

2-Two contractors have been contacted regarding the Town Hall roof, and we are waiting for reports, I will update the Town board as soon as they are received

3- Regarding the RVRDA Grant, Murray's Flooring has given the Town an estimate regarding replacing the flooring in the Meeting Room and adjoining space. I have got prices on Sound proofing the ceiling and replacing the current lighting with LED.

4-Currently there is an interest in constructing two new homes this season

- Beach/Campground Director Report

1-Campground Director is requesting to start hiring summer help, Town Clerk will put an ad in NCN

2-CREG System sent an update regarding the Internet at the campsite. Said update has a breakdown of the site-by-site readings and the plan to improve any signal rating less than "good"

3-Discussion regarding the disclaimer that was recommended relating to the internet. Attorney Nash recommended that the Town have each camper sign a disclaimer when they check in

4-2025 rates will be given to the Town Clerk to be put on the Town of Lisbon web page

- Historian and Depot-

1-Dan Buckley introduced himself as the new Lisbon Historian. A Monthly report was presented to each Board member. Mr. Buckley has been diligently working on cleaning and sorting the archives and preparing information for the Depot Museum Mother's Day event, plans are to foster a strong working relationship with other local Historians and attend events and promote shared history. Mr. Buckley would like to Thank everyone, especially the Highway Crew for their help and support he looks forward to serving the community of Lisbon

Moved by Councilmember Forsythe seconded by Deputy Supervisor Bartlett to approve the reports from all departments all in favor Motion carried

I. Old/Unfinished Business:

1-Internal Audits still going on

2-Supervisor Bush made a motion seconded by Councilmember Forsythe to make a partial payment to CREG Systems for the work that has been completed at the Lisbon Campground all in favor motion carried

3-Supervisor Bush made a motion to have a Resolution in support of the Correction Guards seconded by Councilmember Forsythe all in favor motion carried

J. Public Comment Period –

1- Resident Russ Finley addressed the Town Board with concerns over water issues on Fulton Road and a culvert at 1041 Fulton Road that has gone missing. Discussion followed with Highway Superintendent Baldock stating that he would go out and investigate.

2-Mr. Finley has been told that Five Mile Line Farms have been looking into possibly putting in a manure pit on CR 27 near his residence. Supervisor Bush stated that the Town would have no say in this and if he has any concerns, he should contact the DEC

K. – Moved by Supervisor Bush seconded by Deputy Bartlett to go into executive session at 6:05PM to discuss matters relating to collective negotiations under the Taylor law moved by Supervisor Bush seconded by Deputy Bartlett to come out of executive session at 9:10 PM all in favor motion carried

L. Adjournment moved by Councilmember Forsythe seconded by Deputy Bartlett to adjourn at 9:10 pm all in favor motion carried

