

Town of Lisbon Board Meeting  
6963 CR 10 Lisbon, NY 13658  
Wednesday February 12, 2025  
5:00 PM

A. Call to order/Pledge of Allegiance at 5:00pm by Supervisor Bush

B. Roll Call: Supervisor Bush Deputy Supervisor Bartlett  
Councilmember McNeil Councilmember Forsythe  
Councilmember Dumas

Also Present: Highway Superintendent Mike Baldock, Town Clerk Alberta Hyde, Attorney Charlie Nash, CEO Marc McDonell, Campground Director Todd Miller, Assessor Steve Teele

C. Correspondence:

1-Town of Lisbon Sales Check was received in the amount of \$306,980.81 for the first QTR of 2025, this is up \$25,006.23 from 2024 first QTR

2-The Town was asked if the Town Hall could be used for a political ad. According to public building law 147, there cannot be any kind of political advertisement on or within a public building, occupied in the discharge of governmental function.

3-A foil request was given to the Town Clerk addressed to the Town Board, Supervisor and Clerk on February 11, 2025 from Augustus T Burns. Copy of said request was given to each Board member

4-Bruce Green, Director of Real Property Tax Services, responded to an e-mail from Deputy Supervisor Bartlett regarding property tax bills that are not being forwarded to the recipients. This is the second year that the Town of Lisbon has had to re-mail at the Town's expense the tax bills that are not being forwarded. The reason the County's envelopes are not being forwarded is due to the labeling on the envelope. The County uses said envelopes to receive a bulk mailing rate. The Town has been asked to black out the Temp Return Service Requested, pull off the yellow sticker and re-mail the envelope for anything they receive in the future.

B. Public Comment Period-

1- Riley Alberto requested an update on the Garbage Law, Supervisor Bush stated that Attorney Nash was going to present a confidential draft of the law later in the meeting for the Town Board to take home/ review and bring back with any concerns/suggestions to the next Town Board meeting, after the Town Board agrees on any changes, there will need to be a Public Hearing set up.

2-A Town resident has concerns with the assessment of his property. Supervisor Bush stated that he is welcome to come into the Town office and speak with Assessor Steve Teele during his office hours. If the resident is still not in agreement with his assessment the Town of Lisbon has a Board of Review that will be held on May 27<sup>th</sup>, 2025, at the Lisbon Town Hall said board is responsible to hear any concerns/complaints regarding assessments of property.

C. Approval of previous meeting minutes – January 7, 2025 Moved by Councilmember Dumas seconded by Councilmember Forsythe all in favor motion carried.

D. Report from County Legislature – Legislator Chairman Dave Forsythe

1. County funded 6.1 million for additional paving

2. There will be a meet & greet the last of the month at the newly renovated Public Safety complex in Canton. Project came in \$100,000.00 under budget.

3-RVRDA grants will be available, applications are due by April 15, 2025

4-Attorney Nash and Attorney Gustafson will get together to discuss the Local Government Task Force

5-SLC legislators oppose DEC plan to end Walleye stocking program. Said program has operated for roughly 40 years and has proven crucial to increasing and stabilizing the population throughout the county. Legislator Chair Forsythe feels that it is a short-sighted decision, stated that there has been a tremendous amount of time and resources put into our fisheries and promoting fishing on the St Lawrence River. In question is also the potentially for the DEC do away with a pheasant stocking program as well. Forsythe stated enough is enough.

6-Gas prices remain high in St Lawrence County despite Legislators request to have the Attorney General investigate

7-There is an attempt by State lawmakers to change laws that would delay elections of a new member of Congress until the next general election on November 4, 2025.

8-There are funds still available regarding the Septic Program for residents along rivers, anyone interested should call St Lawrence Planning Office

9-Pistol permits and Sales Tax are up

10-New York Power Authority is seeking a 256% rate hike, St Lawrence Co Legislators passed a resolution opposing said hike

E. Reports from Boards and Committees

Planning Board- no meeting

Recreation Report-Councilmember Forsythe reported that Final figures for the revenue/expenditures are not available yet due to some bills that have not come

in, but it is looking like there will be a profit well over \$3,000.00 for the Basketball Tournament that was held in February.

Homecoming-n/a

Library- Michelle McLagan-n/a

F. Approval Audited claims and abstract of vouchers #2: Bill – 34-122 General Fund \$ -102,758.37 Highway Fund: \$118,726.59 Sewer fund \$3,077.62 Water fund \$1,184.25 T&A Fund \$4,118.68

Total \$229,865.51 Brody Adams has requested that a check from 12/15/2022 for \$60.00 be reissued due to him not cashing said check. Said check was issued due to the original check March of 2022 not being cashed. Mr. Adams refed 3 games for the youth program. The board all in favor of issuing said check one last time. Moved by Councilmember Dumas seconded by Councilmember Forsythe to approve the audited claims/vouchers all in favor motion carried

## I. Reports of Departments

### - Supervisor Report-

1-The Town received a notice from NYS Retirement System that Town of Lisbon Highway Employee Michael Ledwith applied for retirement effective 2/19/2025. New Full time MEO employee will be Hunter Carr as of 2/24/2025 with a one-year probationary period.

2-Supervisor Bush has contacted the CSEA Union regarding dates to start negotiations.

### -Deputy Supervisor-

1-Safe Streets committee met and an overview of proposed improvements from Clarkson construction engineering management was presented to the committee. Deputy Supervisor Bartlett handed out copies to board members. Discussion followed regarding the sidewalks and the placement of the new road connection. The Town Board was all in agreement to present the proposal to St Lawrence Planning Board for their review.

2- Discussion regarding the RVRDA Grant. It was suggested to apply for the grant for either repairs/improvements to the Town Hall or to start renovations to the Medical Center for possible future use of Court space. The decision was made to apply for the said grant for the Town Hall because the Town Board would still like to investigate the cost to make improvements to the medical center and see if any grants would be available to the Justice Department for said improvements. Also suggested was to get an appraisal of the building/land if I decision was made to sell said property.

- Highway Superintendent Report:

- 1-Very busy month, as of today the crew has been out 55 times so far this winter
- 2-Crew is dealing with more than normal breakdowns but that is to be expected due the # of times on the roads
- 3-There was an incident with one of the plows hitting the railroad tracks causing damage to the front plow. The insurance company was notified, and the Town is waiting to hear back. The adjuster figured it would be totaled.
- 4-The Town will be accepting sealed bids for a Gradall XL 4100II on or before February 28,2025. Specification Data is available by contacting the Town Clerk
- 5-Highway Superintendent presented a state Quote for a 2025 Chevrolet Equinox that could be considered for a CEO vehicle. Discussion followed with the Town Board all in favor of the Highway Superintendent moving forward.
- 6-Disucssion had regarding the cost of new equipment and the option to lease
- 7-The lighted signs that have been installed on the back of the Snowplow trucks have been a big help catching the attention of drivers especially on ST Hwy 68

- Town Clerk Report

- 1- All Town Board members were given the Annual Town Clerks Report-Said report total \$495,420.85
- 2- Taxes have been coming in very well. Checks have been issued to Town, Fire District, Water/Sewer and ST. Lawrence County

- Justice Court Report-n/a

- Assessor Report

- 1-CREG systems have ordered a replacement lab top for the Assessor's Office; the current laptop is over ten years old and not able to be repaired.
- 2-Patricia Fletcher from ST Lawrence Co Real Property will be retiring 2/13/2025, she will be missed, the Town wishes her well.

- Code Enforcement Officer report-

- 1-Plans for two new construction sites on Newcomb Road are scheduled to being in the spring. Highway Superintendent added that the Town will start plowing said road next season.
- 2-Deputy Supervisor Bartlett stated that she has had complaints regarding vibrations from the Woodcrest Digester on CR 28. CEO Mc Donell e-mailed Engineer David Ditch and will report back to the board with a response when received.

- Beach/Campground Director Report

1-Campground Director, Mr. Miller has been answering calls, entering information in the Campground Computer program, making reservations for the 2025 season and collecting payments.

2-There have been issues with the computer/camera and heating system in the Campground office. Calls have been made to CREG systems

- Historian and Depot-

1-Copy of the 2024 Historians report that was submitted to NYS Museum Historian was given to each Lisbon Board member

2-Superviosr Bush met with Daniel Buckley, Mr. Buckley had presented the Town Board with a letter of interest regarding the Town of Lisbon Historian position. Supervisor Bush recommended the Board hire Mr. Buckley. All in favor Motion carried

Moved by Deputy Supervisor Bartlett seconded by Councilmember McNeil to accept all reports all in favor motion carried

J. Action Items:

1-Resolution to purchase a new Loader Bill # 2025-2 Moved by Councilmember Dumas seconded by Councilmember Forsythe all in favor Motion carried

K. New Business:

1-There was a water issue at 6933CR 10. The Town Highway Crew responded and fixed it temporarily. According to the Town of Lisbon local law #3 of 1986, the Water Ordinance for Lisbon Water District section 100-6 All repairs made to the service line between the curb stop and the meter, if applicable, shall be made by the consumer or property at his own cost and expense.

L. Old/Unfinished Business:

1- Reminder that the internal Audits need to be done

2-Supervisor Bush suggested that due to the complaints that the Town have been receiving a letter be sent to Lisbon Central School offering any assistance the Town can give regarding the ongoing issue of safety in front of the school on CR 10 at the end of the school day. All in favor

3-Deputy Supervisor Bartlett would like the Town Board to investigate anyone using the Town Hall signing a waiver.

M. – Moved by Councilmember Dumas seconded by Supervisor Bush to adjourn to executive session at 7:05 pm to discuss financial/employment history of a particular person. All in favor Motion carried. Moved by Councilmember McNeil seconded by Councilmember Dumas to come out of executive session at 7:20 pm all in favor motion carried.

N. Moved by Supervisor Bush seconded by Councilmember McNeil to adjourn at 7:22pm all in favor Motion carried